



The Rufus Porter Museum of Art and Ingenuity

The Rufus Porter Museum of Art and Ingenuity celebrates the life, times, and legacy of a remarkable 19th century New Englander through preservation and promotion of creativity and invention.

Volunteer Application

DATE _____ SPOKE WITH (STAFF OR VOLUNTEER): _____

NAME _____

ADDRESS _____

PHONE Home: _____ Cell: _____

EMAIL _____

EXPERIENCE:

Admin/Clerical ☐ Word processing ☐ Data Entry ☐ Basic computer literacy ☐
Writing ☐ Teacher ☐ PR/Marketing / Social media ☐ Finance ☐ Customer Service / Cashier ☐

Other (describe): _____

EDUCATION:

REFERENCES: *Please give the names of three persons / employers not related to you, whom you have known at least one year.*

Name	Address	Business	Phone	Years Known

AREA / COMMITTEE:

RPM Store ☐ Exhibit Gallery Volunteer ☐ Exhibitions/Collections ☐ Public Relations/Marketing ☐

Development/Grant Writing ☐ Business/Accounting ☐ Facilities ☐ Special Events ☐

Other (describe): _____

LENGTH OF TIME AVAILABLE _____

HOURS AVAILABLE (Store & Exhibit Gallery- 4hr shifts) _____

How did you hear about the museum and why would you like to volunteer? _____

Emergency Contact: Name: _____ Phone: _____

SIGNATURE OF APPLICANT: _____ DATE: _____

(If under 18 yrs old) PARENT/GUARDIAN SIGNATURE: _____ DATE: _____

All volunteers must agree to sign the Museum's Code of Ethics & Confidentiality Agreement

MUSEUM ADMINISTRATION SECTION - DO NOT FILL OUT

REFERENCES CHECKED

NOTES

REMARKS

DATE

INTERVIEWED BY:

DATE:

REMARKS

NEATNESS

ABILITY

HIRED YES

NO

POSITION

BACKGROUND CHECK FORM COMPLETED *(N/A right now)*

START DATE